

Reporting Guide for Generating the Item 10 Report

("Considering everything, the instructor was an effective teacher")

The **Item 10 Report** is a single item report that is generated for one item on the **Course Instructor Opinion Survey (CIOS)**, namely – Considering everything, the instructor was an effective teacher. To access the Item 10 Report, please follow each of the steps described below.

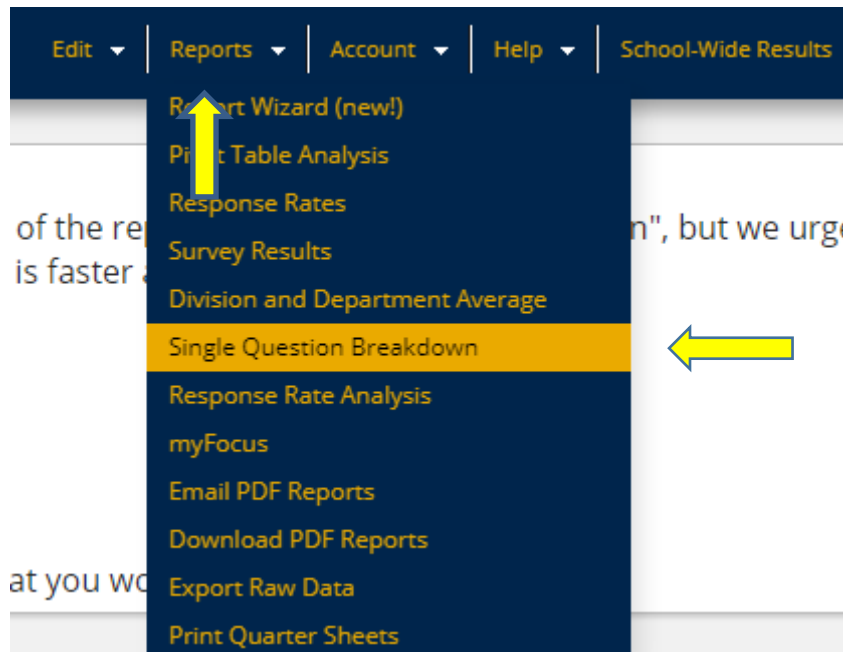
Step 1: Login to SmartEvals with your Georgia Tech username and password.

(<https://gatech.smartevals.com>)

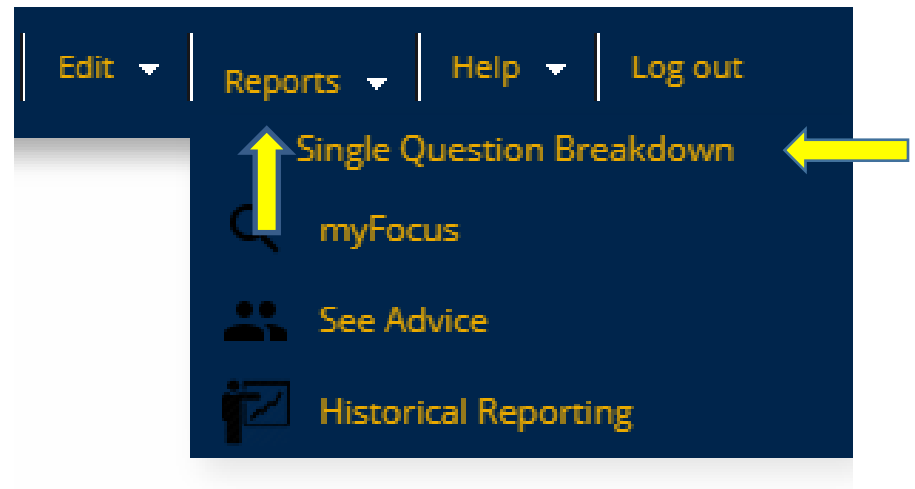
Step 2: From the menu bar at the top of the page, select **Reports**, then scroll down to select **Single Question Breakdown**.

Note: If you have more than one college assigned, you will need to select a college to view the results for the department for which you wish to generate a report.

Program Level View




Instructor View



Step 3: The **Single Question Breakdown** will display your results for **'Instructor: Overall Effectiveness'** for the most recent semester. To change the timeframe, click on the semester drop-down and choose the semester, year, or span of years you want to access. Please note that the results can also be filtered by specific courses, departments, or instructors.

Breakdown for: 'Instructor: Overall effectiveness'


Instructor: Overall effectiveness ▼
 See all instructors ▼
 See all course groups ▼
 this past semester(2019/Summer) ▼
 See all course levels / types / trait ▼

	Course ID	Term	Year	GT Account	Instr Last Name	Instr First Name	Course Prefix	Course Number	Course Name
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Step 4: To download the Item 10 Report, select the Excel icon in the upper left corner of the table. The report can be downloaded in a variety of formats to include **excel, comma separated, word, and PDF.**

Breakdown for: 'Instructor: Overall effectiveness'

Instructor: Overall effectiveness ▼
 See all instructors ▼
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